
LIBRARY PATRON CODE OF CONDUCT

APPROVED | December 1, 2016 |

Code of Conduct for All Library Patrons

Southgate Ruth Hargrave Memorial Library encourages every individual in the community to make use of the Library resources and services. We aim to provide a comfortable environment for all users to have access to library services without disturbance or threat. In order to provide a safe and welcoming Library every individual on Library premises is to abide by basic values as well as the Code of Conduct for Library Patrons.

Patrons will behave in a manner that will not interfere with the ability of others to enjoy, use, study or work in the Library.

Patrons will recognize that disorderly conduct is not acceptable. Disorderly conduct includes brawling or fighting, engaging in offensive, obscene, abusive, boisterous, harassing or noisy actions, or using offensive language.

Children under nine (9) must be accompanied by a responsible parent/guardian/caregiver or sibling, in accordance with the Unattended Children's Policy in the Policies Manual, or on the website at www.southgate-library.com

Animals are only allowed in the Library if they are either a service animal at work or participating in a Library program organized to accommodate them.

The Library is not responsible for items lost or stolen on Library premises.

Patrons must obtain permission from staff before engaging in photography, filming, recording or video. This also applies to the use of cell phone technology.

For the safety of all patrons: walk, don't run in the Library. Refrain from using wheeled toys, sports equipment, skateboards or roller blades in the Library.

Refrain from unauthorized use of, damage to, or theft of Library materials, equipment, or property, including altering or tampering with computers or software, as well as computer desk chairs.

Enforcement:

The Library Board has empowered staff to restrict services in the event of violation of this Patron Code of Conduct. Continued violation may be reported to the police, and may result in a Trespass Notice.

Patrons are encouraged to ask staff if they have questions. In the event of an appeal, patrons have access to the Library Board Complaints Procedure online on the Policies Page of the Library website. www.southgate-library.com, as well as at the Information Desk of the Library.